



2025 State Conference Registration Information Fort Worth Convention Center | Fort Worth, Texas | April 3-5, 2025

Registration and Lodging

Registration will **open** on February 17th, 2025

Registration will **close** March 3 at 6:00 pm CST. **NO CHANGES OR REFUNDS WILL BE MADE AFTER THIS DATE.** Please do not wait until the last minute to book your housing or complete your registration. **Late Registration** will be from March 4 - March 5 at 6:00 pm CST with a **\$50 late fee per participant**

Conference Registration Fee:

Students - \$90.00 (includes up to 5 event entries, additional entries over 5 is \$15/additional entry)

- Additional Contest Entry Fees - **\$15/per project entry**
- Non attendee project competitor: **\$15 per entry in the HP/MP classification only**

Advisors - \$90.00

Chaperone - \$90.00


Guests (Purchased through Eventbrite ONLY):

- **Single Day Guest Pass - \$20**
- **Multi-Day Guest Pass - \$50**


REGISTRATION LINK <https://www.registermychapter.com/tsa/tx/Main.asp>

Bus/Truck Parking:

- **Parking pass is \$100.00 per vehicle**

 +(903) 631-0229

 executive.director@texastsa.org

 189 Candelara
Carthage, TX 75633



Hotel Accommodations

All hotel rooms will be booked through the Texas TSA hotel block. Any school booking outside of conference block will incur a penalty of \$200/attendee registered for that chapter. Additionally, all schools participating in on-site events, will be required to stay on-site in the hotel block for a **MINIMUM OF 2 NIGHTS**. The only exception to this policy, are schools who are within a 25 mile radius of the Fort Worth Convention Center.


The last day to release rooms from your block without penalty is March 3, 2025. Beginning March 5th, all cancellations will incur a \$200 cancellation fee per room canceled. Housing Lists need to be uploaded or emailed to the Housing Bureau by March 21, 2025.

Hotel policies require a credit card to secure rooms at the time of booking. Hotel rooms will be held on a courtesy hold for 5 days. If a credit card is not on file within 5 days, the rooms will be released. If paying by check, **PAYMENT IN FULL** must be received at Key Bookings by Friday, March 14, 2025. **CHECKS WILL NOT BE ACCEPTED ON-SITE!**


Hotel Properties (all properties are in downtown Fort Worth)

- Aloft - \$189 /night
- Courtyard Marriott - \$194/night
- Embassy Suites - \$215/night
- Fairfield Inn - \$204/night
- Hampton Inn & Suites - \$209/night
- Hilton - \$210/night
- Holiday Inn - \$159/night
- Omni - \$205/night
- The Worthington Renaissance - \$209/night
- Sheraton - \$189/night

ROOM REQUEST FORM

 +(903) 631-0229

 executive.director@texastsa.org

 189 Candelara
Carthage, TX 75633



PAYMENT INFORMATION

Make all checks payable to Texas TSA and mail to Texas TSA payment remit address:

Texas TSA
3605 Tierra Calida Dr
El Paso, TX 79938

Payment Deadline:

All Payments must be **RECEIVED** by **March 21st, 2025**

Late Payments:

Any invoice that is more than 90 days past due will incur a \$100 late fee on a monthly basis until payment is received. This deadline is based on the posted payment deadline of the event. **A PO is not considered payment.** A check or credit card payment is required. Reminders will be sent to the email of the person that created the invoice.

Overpayments:

If your chapter makes an overpayment, you will be sent a Refund Request Form AFTER State Conference where you will indicate where the funds should be sent. Overpayments in the amounts less than \$25.00 may not be refunded.

Credit Card Payments:


Credit Card payments will be accepted; however, a 3% convenience fee will be added to the total amount due. To pay via credit card, you will need to select "Pay By Credit Card" during registration. This selection will activate the "Pay Now" button on the digital invoice that is emailed to the primary advisor and will add the 3% charge to the invoice. Credit Card payments are processed via PayPal. If a Chapter bypasses the payment method and send payment via PayPal without the 3% service charge addition, the chapter will be billed the difference. **Credit Card payments can not be made over the phone.**

ACH Payments:


Note: Texas TSA does **NOT** accept ACH payments currently. If you send via ACH payment, you may be subject to late fees from Texas TSA and the chapter will reflect a balance due.

Refunds & Cancellations:

All cancelations of attendance must be in writing and received by Texas TSA by March 3, 2025. Any cancelations after that date are required to pay invoice in full. Cancellation requests may be emailed to executive.director@texastsa.org. If a refund is required, a Refund Request Form must be completed and emailed to executive.director@texastsa.org.

 +(903) 631-0229

 executive.director@texastsa.org

 189 Candelara
Carthage, TX 75633



General Information - State Conference 2025

All competitive events will take place at the Fort Worth Convention Center between Wednesday, April 2 - Saturday, April 5, 2025.

Registration Materials will be picked up on-site either Wednesday, April 2nd or Thursday, April 3rd at the FWCC Exhibit Hall F. Pick-up time is from 4:00 pm to 6:00 pm on Wednesday or 9:00 am - Noon on Thursday. **Only the chapter advisor can pick up the registration packet!**

Event Changes and Substitutions

You can change your registration as many times as you would like until registration closes. Simply log back on, edit, and resubmit. To make substitutions, Chapter Advisors must contact their Regional Data Person to complete any substitution. **NO** substitutions will be made at the State level they must go through the region and be approved at the regional level. **NO** Changes will be made on-site at State Conference. **NO EXCEPTIONS!**

Parking

Parking for cars and vans will be in your respective hotel parking garages or at the FWCC Parking Garage. This is at your expense and will be paid directly to the hotel or to FWCC.

Parking for buses and box trucks/trailers will be at a designated lot at Dickies Arena with the purchase of a bus pass during on-line registration. **Bus passes WILL NOT be sold on-site.** Cost - \$100/pass. Bus shuttle will run throughout the conference from the Convention Center to the parking lot and back for the bus driver ONLY, no students are permitted on the shuttle. Bus Parking Shuttle is managed by Visit Fort Worth and NOT Texas TSA.


Registration & Dress Code: Everyone who attends the Texas TSA State Conference, including parents, guests, and administrators must be registered for the conference. All must comply with the Texas TSA Dress Code policy. **All registrants must wear official conference identification name badges at all times.**

ALL Students accepting awards on the stage, MUST be in official attire or conference attire. Texas TSA reserves the right to not allow students out of dress code onto the stage. Any student not compliant with policy will forfeit award placing.

All participants must have a picture ID with them during the conference. Military IDs, Texas Driver's Licenses, Texas Resident IDs and school-issued IDs will be accepted.

Conference Badges: All attendees (students and adults) will be issued a conference ID. **ID's MUST be worn at ALL times during the conference (No Exceptions).**

If ID is lost, a replacement ID may be acquired at a cost of \$5.00/ID at the Registration Counter located in Exhibit Hall D.

 +(903) 631-0229

 executive.director@texastsa.org

 189 Candelara

Carthage, TX 75633




General Information - State Conference 2025 *continued*

Chapter Judging Requirement - Each school must provide one adult to judge onsite in Fort Worth. Schools must sign up the judge on the Sign Up that will be available after March 1st and in the Chapter Registration Portal. Failure to do so will result in a hold being put on your registration.


Curfews & Conference Rules: The curfew is 11:00 pm every night. Uniformed and plain-clothed security personnel, chapter advisors, and the state conference staff will strictly enforce these curfews. Curfew means, "in your hotel room with the door shut and reasonably quiet".

NO TOBACCO PRODUCTS, VAPES, DRUGS, ALCOHOL or WEAPONS are allowed at the Texas TSA State Conference. Any violation of these rules and any other conference rule will be grounds for disqualification, removal from the conference and reported to appropriate authorities.

Conference Code of Conduct: ALL ATTENDEES MUST follow the conference Code of Conduct included with this packet. Chapter Advisors must collect all signed Code of Conducts from their Chapter and produce them at time of Registration. All Teams are expected to conduct themselves in a respectful and professional manner while competing and in attendance at the Texas TSA State Conference. If a Team or any of its members (Students or any Adults associated with the Team) are disrespectful or uncivil to event staff, volunteers, or fellow competitors, they may be Disqualified.

 +(903) 631-0229

 executive.director@texastsa.org

 189 Candelara
Carthage, TX 75633